

# YMCA NSW

## Parental Leave Request



Employee Name:	Today's Date:	Employee Payroll Number:
Manager:	YMCA Centre:	Employment Status:
		Part Time <input type="checkbox"/> Hours/wk. <input type="text"/> Full Time <input type="checkbox"/>

### 1. YMCA Paid Parental Leave

I wish to apply for 18 weeks YMCA paid parental leave as the Primary Carer:

Are you eligible for the GPPL  What is your hourly rate?

I wish to apply for 2 weeks YMCA paid parental leave as the Father or Partner:

Are you eligible for the GPPL  What is your hourly rate?

Period:	___/___/___	to	___/___/___	inclusive
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If approved I would like the 18 weeks paid as follows (please tick one option):

Period:	<input type="checkbox"/> Fortnightly at normal pay on top of the government contribution <input type="checkbox"/> 18 weeks Government Contribution followed by 18 weeks of YMCA top up NB: The First payment of Government Contribution will cover more than one week's pay
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### 2. Unpaid Parental Leave

Period:	___/___/___	to	___/___/___	inclusive
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Employee Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Alternate Email address: \_\_\_\_\_

Approval		
YMCA Leave Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No
YMCA Paid Parental Leave Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, why?		

Authorised Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Authorised Name: \_\_\_\_\_